

**Resolution No. 3 (2020-21)**

**Subject:** Donation Acceptance – Waupaca County Nutrition Program

**WHEREAS**, Waupaca County’s policy requires resolution to the County Board to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$5,000.00 from the Community Foundation of the Fox Valley Region for the purpose of supporting the Waupaca County Nutrition Program.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts the Community Foundation of the Fox Valley Region – Waupaca County Nutrition Program donation in the amount of \$5,000.00.

*Fiscal Note: The amount of \$5,000.00 will be placed in a donation restricted account until further budget action is taken to expend the funds.*

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_ Ayes    \_\_\_\_\_ Nays

ATTEST:

\_\_\_\_\_  
Jill Lodewegen  
Waupaca County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans, Corporation Counsel

RECOMMENDED FOR INTRODUCTION BY  
THE HEALTH AND HUMAN SERVICES BOARD

---

---

---

---

---

---

---

---

---

---

---

---

RECOMMENDED FOR INTRODUCTION BY  
THE WAUPACA COUNTY FINANCE  
COMMITTEE

---

---

---

---

---

---

---

---

---

---

---

---

**Resolution No. 4 (2020-21)**

**Subject:** Donation Acceptance – Waupaca County Department of Health and Human Services

**WHEREAS**, Waupaca County’s policy requires resolution to the County Board to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$6,000.00 from Supporting Others to Win (SOW) for the purpose of supporting the vision of *helping others to be safe and connected*.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts the Supporting Others to Win (SOW) – Department of Health and Human Services donation in the amount of \$6,000.00.

*Fiscal Note: The amount of \$6,000.00 will be placed in a donation restricted account until further budget action is taken to expend the funds.*

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_ Ayes    \_\_\_\_\_ Nays

ATTEST:

\_\_\_\_\_  
Jill Lodewegen  
Waupaca County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans, Corporation Counsel

RECOMMENDED FOR INTRODUCTION BY  
THE HEALTH AND HUMAN SERVICES BOARD

---

---

---

---

---

---

---

---

---

---

---

---

RECOMMENDED FOR INTRODUCTION BY  
THE WAUPACA COUNTY FINANCE  
COMMITTEE

---

---

---

---

---

---

---

---

---

---

---

---

**WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES  
COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE**

February 28, 2020

**CALL TO ORDER AND OPEN MEETING STATEMENT:** Shawna Hansen called the meeting to order at 8:35 am and gave the open meeting statement.

**ROLL CALL:**

Members Present: Jill Amos-Polifka, Jesse Cuff, Bruce Rathe, Shawna Hansen, Thiago Souza, Alisha Haase, Brenda Freeman

Members Absent: Shannon Kelly, Sherrie Nichols, Laurie Schmidt, Art Bolen, Jody Much, Tom Jadin

OTHERS PRESENT: Julie Shew, Lori Martin, Bridgett Barkalow, Tina Lintner, Jan Lehrer

**REVIEW AND APPROVE AGENDA:** Bruce Rathe made a motion to approve the agenda. Seconded by Jesse Cuff. Motion carried with no negative vote.

**APPROVAL OF MINUTES:** Brenda Freeman made a motion to approve the minutes from the October 25, 2019 meeting. Seconded by Jill Amos-Polifka. Motion carried with no negative vote.

**PUBLIC COMMENT:** None

**INTRODUCTIONS:** Everyone introduced themselves. Tina Lintner is the new CCS/CSP supervisor.

**RECOMMEND MEMBERS FOR APPOINTMENT:** Brenda Freeman made the motion to elect Jan Lehrer as a voting committee member, Bruce Rathe seconded the motion. Motion carried. Brenda Freeman made the motion to elect Tina Lintner as a voting committee member, Jill Amos-Polifka seconded the motion. Motion carried.

**ENROLLMENT UPDATES:** Thirteen youth are currently in the CST program. 3 have recently transitioned into the CCS program.

Shawna shared a success story of a participant that ended services in January who had 28 needs decrease in the time they spent in the CST program. Shawna passed around a blank Child and Adolescent Needs and Strengths (CANS) Comprehensive tool for the committee to review as this is the tool used in CST cases; the blank CANS illustrated “needs” that may have decreased.

**2020 MEETING DATES:** Dates for the 2020 meetings were set. Meetings will be: April 24, June 19, August 28, October 30 and December 11 at 8:30 am.

**GO OVER AND DISCUSS 2020 COORDINATED COMMITTEE GOALS:** In 2020, the CST Committee will focus on connection in the community by identifying 4 opportunities for CST youth to

participate in; an example of such opportunity would be a 4H event. The committee will also focus on connection by identifying gaps in the community and brainstorm solutions to fill the identified gaps; examples of transportation and internet access were identified as gaps for the committee to discuss at future meetings. The CST Committee will also connect the community by adding a law enforcement officer to the committee; committee members were asked to connect with law enforcement they know and extend an invitation to one of the committee meetings.

**STAFF UPDATES-A DAY IN THE LIFE OF A CST WORKER, ERIN ELLER PRESENTING:** Tabled until April 24<sup>th</sup> meeting.

**NEXT MEETING DATE:** The next meeting will be held on April 24<sup>th</sup> at 8:30 in room 1037 of the courthouse.

**ADJOURN:** Jill Amos-Polifka made a motion to adjourn. Seconded by Thiago Souza. Motion carried without a negative vote. The meeting was adjourned at 9:27 am.

Submitted by,

Kathy Kent, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.

**WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES  
COMPREHENSIVE COMMUNITY SERVICES (CCS) COORDINATING COMMITTEE**

February 28, 2020

**CALL TO ORDER AND OPEN MEETING STATEMENT:** Shawna Hansen called the meeting to order at 9:36 am.

**ROLL CALL:**

Members Present: Jill Amos Polifka, Jesse Cuff, Bruce Rathe, Shawna Hansen, Thiago Souza, Brenda Freeman, Alisha Haase

Members Absent: Shannon Kelly, Sherrie Nichols, Art Bolen, Jody Muck, Tom Jadin, Laurie Schmidt

Others Present: Julie Shew, Bridgett Barkalow, Lori Martin, Jan Lehrer, Tina Lintner

**REVIEW AND APPROVE AGENDA:** Jill Amos-Polifka made a motion to approve the agenda. Seconded by Alisha Haase. Motion carried with no negative vote.

**APPROVAL OF MINUTES:** Jill Amos-Polifka made a motion to approve the minutes from the August 23, 2019 meeting. Seconded by Brenda Freeman. Motion carried with no negative vote.

**PUBLIC COMMENT:** None

**RECOMMEND MEMBERS FOR APPOINTMENT:** Brenda Freeman made the motion to elect Jan Lehrer as a voting committee member, Jill Amos-Polifka seconded the motion. Motion carried. Brenda Freeman made the motion to elect Tina Lintner as a voting committee member, Bruce Rathe seconded the motion. Motion carried.

**REGIONAL CCS COORDINATING COMMITTEE UPDATES:** Starting in 2020 the committee will only be meeting quarterly. The 2019 Consumer Satisfaction Survey Results are in. Lori Martin will share Waupaca County results with the committee at the next meeting.

**PLEX MEMBER UPDATES:** There were no updates reported.

**DQA SURVEY RESULTS:** We had an in-person quality assurance survey done at the county. There were no citations and the county was re-certified for two years through the state for the CCS program.

**STAFF CHANGES:** Tina Lintner introduced herself as the new CCS/CSP program supervisor. Tina is trained as a marriage/family therapist.

**CONSUMER UPDATES:** There are 43 consumers enrolled in the CCS program at this time.

**DO YOU HAVE ANY FURTHER QUESTIONS THAT WOULD NEED TO BE CLARIFIED OR TALKED ABOUT:** There were no questions.

**DO YOU HAVE ANY RECOMMENDATIONS FOR CHANGE FOR THE CURRENT CCS PROGRAM:**

No recommendations were made.

**NEXT MEETING DATE:** The next meeting will be held on April 24, 2020. All meetings will be held 9:30 – 10:30 am in Room 1037 on the first floor of the Waupaca County Courthouse.

**ADJOURN:** Bruce Rathe made a motion to adjourn the meeting. Seconded by Jill Amos-Polifka. Motion carried with no negative vote. Meeting was adjourned at 9:54 am.

Submitted by,

Kathy Kent, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.